Le Grand Community Services District Board of Directors Meeting Minutes

Public Meeting:
Le Grand Community Services District Board of Directors Meeting
Date: October 8, 2026, Time: 6:00 pm
Location: 13038 Jefferson Street, Le Grand CA 95333
Phone: (209) 389-4173
legrandcsd.org

1. Call to Order: 6:00 p.m.

2. Roll Call:

   - President: Michael Moroni
   - Vice President: Leonel Villarreal
   - Director: Victoria Garcia
   - Director: Bob Giampaoli
   - Director: Angelique Lem'mon–Halfmoon
   - District Manager: Alfredo Torres
   - Public Works Superintendent: James I. Zarate
   - District Counsel: Stuart B. Spencer
   - District Engineer: Garth Pecchenino **- Absent**
   - Senior Associate District Engineer: Roberto Orozco

3. Approval of Agenda: (Action Item)

   Director Lem'mon-Halfmoon made a motion to approve the agenda. The motion was seconded by Director Giampaoli. Motion passed. Ayes: Angelique Lem'mon-Halfmoon, Bob Giampaoli, Victora Garcia, Leonel Villarreal, and Michael Moroni. Nays: None

4. Public Comments:
   a. At this time, any member of the audience is given the opportunity to speak on any matter that is not listed on the agenda. Please state your name, be brief and to the point, speak a maximum of three (3) minutes. The Board will NOT TAKE ACTION on the item brought to their attention this evening. If it requires action, it will be referred to the staff or listed on the next regular Board Meeting Agenda. The public can ask questions or comment at the time specific agenda items are considered.

None

5. Approval of Previous Minutes: (Action Item)
   a. September 10, 2026, Board of Directors Meeting:

      After reviewing the minutes from the September 10th board meeting, Director Villarreal requested a correction be made to item 10 a) ii) manager was misspelled. Director Garcia made a motion to approve the agenda as amended. The motion was seconded by Director Lem'mon-Halfmoon. Motion passed. Ayes: Victoria Garcia, Angelique Lem'mon-Halfmoon, Michael Moroni, Leonel Villarreal, and Bob Giampaoli. Naye: None

6. Investment Report:
   a. First Quarter Investment and Local Agency Investment Fund Report:
      i. Review and acceptance of report will be done on November 12, 2026, Board of Directors Meeting.

7. Approval of Claims:
   a. Claims for October 2026 (Action Item)

      The District Manager presented the claims for the month of October. After reviewing the claims, Director Giampaoli made a motion to approve the claims for October with an estimated total of $97,558.78. The motion was seconded by Director Garcia. Motion passed. Ayes: Bob Giampaoli, Victoria Garcia, Angelique Lem'mon-Halfmoon, Michael Moroni, Leonel Villarreal. Nays: None

   b. Transfers: (Action Items)
      i. 8623 (LGCSD TCP Mitigation) - None
      ii. 8615 (LGCSD Reserve-Water) - None
      iii. 8619 (LGCSD Reserve-Sewer) - None
      iv. Bank of America Account (Checking)

         The District Manager requested a transfer of $10,000.00 from account 8610 to the Bank of America Account for office expenses. A motion was made by President Moroni to approve the transfer. The motion was seconded by Director Villarreal. Motion passed. Ayes: Michael Moroni, Leonel Villarreal, Angelique Lem'mon-Halfmoon, Victoria Garcia, and Bob Giampaoli. Nays: None

   c. Status of September Transfers

      President Moroni confirmed with the District Manager that the transfer from September had been completed.

8. Previous Business:

None

9. New Business:
   a. Servicing agreement from Merced County Auditors/Controller's department (Action Item)

After reviewing the service agreement from the Merced County Auditors/Controllers office the Board directed the District Manager to ask for clarification as to what date the assessed fees will be charged and the date range for the charges. Also, there was a request to update the name of the Board President on the agreement.

10. Office:
    a. Reports:
       i. The District Office will be closed on Monday October 12th (Columbus Day)

The District Manager also stated that the Office will be closed on Wednesday November 11th in observance of Veterans Day.

       ii. Digitalization of recording daily totals of water and wastewater flow.

The District Manager informed the Board that the daily readings for water and wastewater are recorded on a cloud-based spreadsheet accessible by the District employees on their issued phones and tablets. The process will help with calculating totals for reporting purposes.

       iii. Digitalization of routine inspection of District equipment.

The District Manager presented to the Board the process of recording District equipment inspections as well as conditions of District facilities are on a cloud-based spread sheet accessible by District employees. The process will help with keeping routine inspections up to date.

       iv. Fire extinguisher installation at District facilities

The Board was informed that fire extinguishers were placed at District facilities as well as District vehicles.

       v. Smog check status on District vehicle 2007 Chevy

The Board was informed that after repairs the District vehicle passed its smog check. Also, the report to the Bureau of Automotive Repair (BAR) has been submitted for 2026.

vi. Ongoing district review: LGCSD Policy Book – Title II Personnel - Employee Handbook

The District Manager suggested that a review of the Employee Handbook be reviewed and updated as it has not been recently updated. President Moroni wanted to clarify that there is no stand-alone Employee Handbook for the District. The Employee Handbook is incorporated into the District Policy Book.

11. Public Works:
    a. Water Pumped and Wastewater Readings in September 2026:

Well 1A Coot St. (Gravel Pack):
Standing – 182
Drawdown – 201
Pumped – 6,892,000

Well 4 Filmore Ct.
Standing - 200
Drawdown – 201
Pumped – 1,951,000

Wastewater Readings:
Average Flow: 0.119 MGD
Minimum Flow: 0.099 MGD
Maximum Flow: 0.147 MGD

    b. Reports:
        i. Arsenic levels (Readings from well(s)) Only requested after quarterly testing

None to report

12. Engineering:
    a. Well 4 Generator – Construction:
        i. Update:

The Senior Associate District Engineer reported to the Board that the contractor still needs to complete the vent stack installation as part of the punch list.

        ii. Invoices: (Action Item)

A motion was made by President Moroni to approve invoices pertaining to the Well 4 Generator project. Quad Knopf invoice 133708 in the amount of $1,486.50 and TCB

Industrial invoice #2026446 in the amount of $17,836.25. The motion was seconded by Director Giampaoli. Motion passed. Ayes: Michael Moroni, Bob Giampaoli, Angelique Lem'mon-Halfmoon, Victoria Garcia, and Leonel Villarreal. Nays: None

b. Site 7 - Construction:
   i. Update:

   The Senior Associate District Engineer reported to the Board that plans have been provided to the District for review.

   ii. Well Site Property Acquisition.

   The Board was notified by the Senior Associate District Engineer that they are in process of facilitating the funds transfer to Self-Help Enterprises for the acquisition of Well Site 7.

   iii. Grants to complete Well 7

   The Senior Associate District Engineer stated the approximate remaining balance of the Grant funds is $480,000.00

   iv. Invoices: (Action Items)

   The board was presented with invoices for Well Site 7 that totaled $6,921.70 [Quad Knopf Invoice #133717 ($4,586.00) and Berliner Cohen, LLP Invoice #831069 ($1,301.50).] A motion was made to submit invoices to Le Grand-Athlone Water District for reimbursement by President Moroni. The motion was seconded by Director Garcia. Motion passed. Ayes: Michael Moroni, Victoria Garcia, Angelique Lem'mon-Halfmoon, and Leonel Villarreal. Nays: None. Abstain: Bob Giampaoli

   A second set of invoices were also re-submitted for Well Site 7 due to revisions that totaled $1,804.00 [Berliner Cohen, LLP Invoice #822630 ($1,349.00) and Invoice #820423 ($455.00).] A motion was made to pay invoices for Well Site 7 by President Moroni. The motion was seconded by Director Lem'mon-Halfmoon. Motion passed. Ayes: Michael Moroni, Angelique Lem'mon-Halfmoon, Leonel Villarreal, and Victoria Garcia. Nays: None. Abstain: Bob Giampaoli

c. Wastewater Lift Station Upgrade Project: (Action Item)
   i. Update

   The Senior Associate District Engineer stated that plans have been submitted for the District staff for review. In order to help save costs, options for winch system types are being discussed.

ii. Invoices (Action Item)

One invoice in the amount of $2,700.00 was submitted for payment (Invoice#133713). A motion was made by Director Villarreal to pay the invoice 133713. The motion was seconded by Director Giampaoli. Motion passed. Ayes: Leonel Villarreal, Bob Giampaoli, Angelique Lem'mon-Halfmoon, Victora Garcia, and Michael Moroni. Nays: None

d. WWTP Auger – Repair/Replacement.

i. Update:

The Board was notified that the shipping date for auger parts has been delayed to October 28, 2026.

ii. Invoices: (Action Items)

No invoices were submitted.

e. Report: Can and Will Serve Letter for 3853 S. Santa Fe Ave.

The Senior Associate District Engineer discussed the Can and Will serve letter for 3853 S. Santa Fe Ave. The question was asked regarding capacity fees for commercial customers. President Moroni said that since the majority of customers are classified as residential. Non-residential capacity fees are calculated on a case-by-case basis and the demand it has on the system.

13. Legal:

a. Report:

i. 2026 Biennial Notice for Conflict-of-Interest Code

District Counsel presented Resolution 2026-04: Resolution Amending and Restating the District's Conflict of Interest Code for Designated Employees, Incorporating by Reference the Fair Political Practices Commission's Standard Model Conflict of Interest Code, and Establishing Disclosure Categories. District Counsel stated the Conflict-of-Interest code must be reviewed Biennially to keep up to date. President Moroni stated that the Le Grand Community Services District Policy Book has a section that discusses Conflict-of-Interest. District Counsel advised amending Resolution 2026-04 to state this resolution supersedes the Conflict-of-Interest ,section 1020, in the Le Grand Community Services District Counsel. Amotion was made by Director Villarreal to approve Resolution 2026-04 as amended. The motion was seconded by Director Giampaoli. Motion Passed. Ayes: Leonel Villarreal, Bob

Giampaoli, Victoria Garcia, Angelique Lem'mon-Halfmoon, and Michael Moroni.

14. Adjournment: 8:00 p.m.

15. Next Meeting: November 12, 2026

Le Grand CSD is an equal opportunity provider. Contact the District concerning any specific accommodation requested for individuals with disabilities.
All Board of Directors meetings will be held on the second Thursday of each month at 6:00pm